

Islamic College of Melbourne

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Volunteer/Placement Form

Full Name: _____

Address: _____

Phone: _____ Mobile: _____

Working with children certificate no: _____ (please provide a copy of your WWCC)

Commencement date: _____ Number of days available: _____

Days available: Monday Tuesday Wednesday Thursday Friday

I _____ Father/ Mother of (eldest child) _____ agree to serve the school as a volunteer. I also agree that I shall not be paid any salary or wages.

I agree to abide by school rules and policies and not make any unauthorised statement on behalf of the school. I have read, signed and returned the staff dress code policy and code of conduct, along with this form.

State briefly the area where you can help us.

Volunteer's Signature

Date

For volunteers wishing to attend an excursion: Thank you for expressing your interest, the college will inform you if you have been selected to volunteer for the excursion.

Office Use

Working with children certificate Available Not available

Previous experience working with children Yes No

Interview with the principal:

Principal's or delegates signature

Accepted

Not accepted

Note: Attach a photocopy of their working with children certificate, signed staff dress code policy and code of conduct.

Updated: 7 September 2017